Notice Inviting Request For Proposal

RFP Ref. No.: BSDM/RFP/04/2016-17   Date: 13/08/2016

Principal Secretary, Dept. of Labour Resources, Govt. of Bihar- cum- CEO, Bihar Skill Development Mission (BSDM), invites sealed proposals for allotment of "Block Skill Development Center/s" (BSDC) in which the space will be allotted by BSDM to suitable Applicant Organisations (AO/s) based on transparent criteria for setting up the infrastructure for training of Kushal Yuva Program (KYP).

"AO/s" means the Applicant Organisation/s which includes Sole Proprietorship, Firm, Company or any other form of organization/s that applies to BSDM in the prescribed form for allotment of BSDC/s for running KYP courses.

An AO can apply for a maximum of 3 BSDCs in a particular district. In total, an AO can apply for a maximum of 12 BSDCs.

The response to this RFP along with all required documents are to be submitted by interested AO/s on or before 3.00 PM of 29/08/2016 in a sealed cover superscribed as "For allotment of Block Skill Development Center/s (BSDC)" addressed to the undersigned. Incomplete responses or those received after the specified time and date or not fulfilling the specified requirement shall not be considered. The proposals will be opened on the same day at 3.30 PM in front of the Tender Committee and the authorized representative of that AO/s who wish to be present, in the office of the undersigned.

The undersigned reserves the right to issue addendum/corrigendum or to accept or reject any or all proposal(s) or to cancel the whole of this RFP at any stage without assigning any reason thereof.

For complete detail, process and terms of allotment, details of eligibility criteria and brief scope of work please visit the website: http://www.skillmissionbihar.org

The AO/s is advised to go through the "Kushal Yuva Program" section of the above mentioned website in detail to understand the objective and Strategy of KYP, salient features, centre registration process, registration fee structure, payment process, centre setup norms, computing resources required, centre area details etc. Once a BSDC will be allotted to a selected AO, then they have to go through the above KYP registration processes to run the program.

Principal Secretary
Department of Labour Resources
Government of Bihar, Vikas Bhawan, Patna - 800015
-cum-
Chief Executive Officer
Bihar Skill Development Mission
Email: biharskilldevelopmentmission@gmail.com

A Brief on the BSDM's initiatives:

Government of Bihar has decided to launch major programs to skill its youth in a mission mode manner on a state-wide scale through various departments under the auspices of BSDM. Under these programs, the Government of Bihar is committed to help the youth in the State in enhancing their employability and self-employability by developing various competencies within them. These programs will have special emphasis on those who have passed either standard 10th examination or 12th (i.e. 10+2) examination. These programs shall primarily focus on helping the youth attain higher levels of productivity, efficiency, quality and an entrepreneurial mindset at their work places in diverse domains.

To attain above objectives, BSDM under its Skill Development Program ("SDP") shall create, with appropriate partnerships, a state-wide network of Skill Development Centers ("SDCs") for implementation of Skill Development Programs ("SDPs").

In addition to the various Sector Specific Skills Development Programs of Central/ State Govt., BSDM aims at enhancing employability of large number of youths in the State through Kushal Yuva Program comprising of three smart skills courses (English and Hindi Communication Skills, IT Literacy Skills and Soft Skills) through a network of large number of Skill Development Centers ("SDCs") in all the 534 Blocks of 38 Districts of the State predominantly in eLearning mode for uniform quality of delivery across the State.

BSDM will undertake two types of Skill Development Programs ("SDPs") at Skill Development Centers ("SDCs"):

1. Kushal Yuva Program ("KYP") for conducting Kushal Yuva Program Courses ("KYP Courses") and

2. Sector Skills Development Programs ("SSDPs") for conducting Sector Specific Skills Development Courses ("SSDP Courses") or herein after also referred to as "Non-KYP Courses"

Important Definitions:

(A) "AO/s" means the Applicant Organisation/s which includes Sole Proprietorship, Firm, Company or any other form of organization/s that applies to BSDM for allotment of BSDC/s for running KYP courses.

(B) "Candidate" means –

(a) the individual enrolled at the BSDC for the KYP Course/s after due approval by BSDM for payment of his/her stipulated share of course fee and stipulated share of examination fee to the BSDC and after the issuance of valid login ID and password by BSDM; or

(b) the individual enrolled at the BSDC for the KYP Course/s directly by payment on his/her own of his/her full course fee and examination fee and receipt of stipulated share by BSDM within the specified period after the issuance of valid login ID and password by BSDM.

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(C) "Certified Trainer" means learning facilitators who are certified by BSDM as per its norms.

(D) "BSDC/s" means "Block Skill Development Center/s" in which the space will be allotted by BSDM to suitable AOs based on transparent criteria for setting up the infrastructure for training of KYP courses. It may run non KYP courses and paid courses also, if permitted by BSDM.

Kushal Yuva Program (KYP):

The Bihar Skill Development Mission (BSDM) has launched a unique skill training programme by the name of "Kushal Yuva Program" which would enhance the Soft Skills of youth of Bihar of in the age group of 15-25 years who have passed class 10th or class 12th, have dropped out of formal education and are looking for jobs. Soft Skills training would comprise of Life skills, Communications Skills (English & Hindi) and Basic computer literacy which in turn would enhance their employability and act as a value add to the various domain specific training endeavours currently being implemented in Bihar. The training duration will be of 240 Hrs. The successful completion of the training under Kushal Yuva Program would be mandatory for candidates who are in the age group of 20 – 25 years and wish to avail self-help allowance (SHA) by Government of Bihar. It is envisaged that 15 to 16 Lakh youth would be eligible for training in the first year with addition of 4 to 5 lakh eligible youths every year. They will be trained through BSDCs and SDCs (those centers which are functioning from the premises of the SDC operator itself and for which separate online empanelment is going on) to be set up in 534 blocks of the State.

Purpose of the RFP:

BSDM through this notice invites proposals from interested individuals or organisations (here after will be referred as Applicant Organisations i.e. AO) for allotment of its BSDCs wherein the AO/s have to install suitable infrastructure and equipment to set up center/s for running KYP courses as an opportunity to participate in empowering youth of Bihar.

This RFP is intended only for the purpose of allotment of Block Skill Development Centers and will not automatically lead as registration of BSDC as a center for running KYP courses. After allotment of BSDCs the AO/s has to register their each BSDC for KYP courses on the web portal of BSDM (www.skillmissionbihar.org) by following due online registration processes and terms and conditions as envisaged time to time. The AO/s has to initiate their registration processes of BSDC within 15 days of issuance of letter of allotment and has to complete the registration process by 30 days from date of issuance of letter of allotment.

If an AO/s fails to complete the process as stipulated above, their allotment will be cancelled and the security deposit/ performance guarantee will be seized.

All the terms and conditions as are applicable to other SDCs for running a KYP course will apply to a BSDC as if it is a SDC. These details can be seen under the tab of "Kushal Yuva Program" on the website www.skillmissionbihar.org

Earnest Money Deposit (EMD):

An AO can apply for more than one BSDC (maximum of 3 in a district and 12 in total) in a single application. However it has to submit for each BSDC applied for, an EMD of Rs. 5,000/- (Rs. Five thousand) in the form of a Demand Draft drawn from a Scheduled Bank in favour of CEO, BSDM payable at Patna failing which the application for that BSDC will not be evaluated further.

In case EMD is not submitted for the BSDC(s) applied for, then the application shall not be processed further and shall be summarily rejected.

The AO has to submit a consolidated Demand Draft for all the BSDC/s applied for. On the back of Demand Draft, mention the AO Name, Contact details.

The EMD of unsuccessful AO/s for a BSDC will be returned within a period of 3 months from the date of opening of this RFP. The EMD of a successful AO for a BSDC will be returned upon submission of required performance guarantee or can be adjusted against the required performance guarantee.

Application Parameters:

- The AO will have to state the Name (s) of the "BSDC (s)" which it wishes to operate.
- An AO can apply for a maximum of 3 BSDCs in a particular district.
- In total, an AO can apply for a maximum of 12 BSDCs.
- An AO needs to mandatorily consider the following while applying:

Category of Block / No. of BSDCs applying for	A	B	C	D
Applying for 1 BSDC	Free to choose any BSDC from the categories "A" to "D"			
Applying for 2 BSDCs	Free to choose any BSDC from the categories "A" to "D"			
Applying for 3 BSDCs	Free to choose any BSDC from the categories "A" to "D"			
Applying for 4 BSDCs	Free to choose any BSDC from the categories "A" to "D"			
Applying for 5 BSDCs		1	2	1
Applying for 6 BSDCs		1	2	1
Applying for 7 BSDCs		1	2	1
Applying for 8 BSDCs		2	3	1
Applying for 9 BSDCs		2	3	1
Applying for 10 BSDCs		2	3	1
Applying for 11 BSDCs		2	4	1
Applying for 12 BSDCs		2	4	1

In the above table please note that:

- If an applicant applies for upto 4 BSDCs, then he is free to choose any BSDC from any of the categories "A" to "D".
- If an applicant applies for 5 BSDCs & above then he has to mandatorily apply for at-least one BSDC from the category "D" and such minimum number of BSDCs from "B" & "C" as given in the chart. The remaining he is free to choose from any of the categories from A to D.
- Flexibility in terms of applying for BSDC in following cases will be given:

ο Applying for 5 BSDCs: Other than 4 BSDCs as per table, free to choose 1 BSDC from any of the categories "A" to "D".

ο Applying for 6 BSDCs: Other than 4 BSDCs as per table, free to choose 2 BSDCs from any of the categories "A" to "D".

ο Applying for 7 BSDCs: Other than 4 BSDCs as per table, free to choose 3 BSDCs from any of the categories "A" to "D".

ο Applying for 8 BSDCs: Other than 6 BSDCs as per table, free to choose 2 BSDCs from any of the categories "A" to "D".

ο Applying for 9 BSDCs: Other than 6 BSDCs as per table, free to choose 3 BSDCs from any of the categories "A" to "D".

ο Applying for 10 BSDCs: Other than 6 BSDCs as per table, free to choose 4 BSDCs from any of the categories "A" to "D".

ο Applying for 11 BSDCs: Other than 7 BSDCs as per table, free to choose 4 BSDCs from any of the categories "A" to "D".

ο Applying for 12 BSDCs: Other than 7 BSDCs as per table, free to choose 5 BSDCs from any of the categories "A" to "D".

The category wise listing of 534 Blocks is provided in Annexure III

Only those applicant organisations will be allotted the BSDC/s which fulfil the "Eligibility Criteria"*

*In case, there is a scenario wherein two or more organisations apply for the same BSDC, then the one with highest Average Turnover for the FY 2013-14 and FY 2014-15 shall be allotted that BSDC. It is clarified that AOs will not be evaluated on the Turnover figure of FY 2015-16 even if books of account for FY 2015-16 have been prepared by any AO.

Eligibility Criteria:

1. The AO/s must be registered on or before 31.03.2013. Consortiums / Joint Ventures are not allowed. *The following documents are to be submitted as proof of Incorporation / Registration:*

For Proprietorship	ITR (Income Tax Return) for last three FYs
For Partnership	Registered Partnership Deed
For Trust	Registration Certificate & Trust Deed
For Society	Registration Certificate
For Cooperative Society	Registration Certificate

For Public & Private Ltd. Company	Certificate of Incorporation

2. The AO/s must have a minimum Annual Turnover of at least INR 100.00 Lakh in each of the last two financial years (FY 2013-14 and FY 2014-15) out of which at least INR 10.00 Lakh in each of the last two financial years (FY 2013-14 and FY 2014-15) should be from conducting "training programs".

    Audited financial statements must be mandatorily provided along with a CA certificate certifying the total turnover and also the turnover from conducting training programs during each of the last two financial years i.e. for FY 2013-14 and FY 2014-15.

    Note: The definition of "Training Programmes" would be as follows:

    Trainings sponsored / funded by any Government Ministry / Department / CSR Programme of a PSU / NSDC / Fee based programme. And such training should be in Courses / Modules / Job roles notified by NCVT / SCVT / Sector Skills Councils / Any other valid Certification Program.

3. The AO/s must have a positive net worth as on 31.03.2015.

    A CA certificate certifying the net worth as on 31.03.2015 must be mandatorily submitted

4. The AO/s must have trained at least 600 candidates on a consolidated basis during the last 3 Financial Years (FY 2013-14, FY 2014-15 and FY 2015-16).

    Valid Work Order / Sanction Letter from the Funding Agency (Govt. / PSU / NSDC / Any other donor agency) stating that the organisation has been sanctioned a particular skill development project and that they have trained / are training candidates as on date of submission of the Application. In case of a fee based model, the organisation will have to submit a CA Certificate stating the centre wise Fees Received from conduct of training programmes.

    Note: The definition of "Trained" would be as follows:

    Candidates trained in Trainings sponsored / funded by any Government Ministry / Department / CSR Programme of a PSU / NSDC / Fee based programme. And such training have been in Courses / Modules / Job roles notified by NCVT / SCVT / Sector Skills Councils / Any other valid Certification Program.

5. The AO/s must have a track record of operating / running a minimum of 2 centres in the last 3 Financial Years (FY 2013-14, FY 2014-15 and FY 2015-16).

Valid Work Order / Sanction Letter from the Funding Agency (Govt. / PSU / NSDC / Any other donor agency) stating that the organisation has been sanctioned a particular skill development project. In case of a fee based model, the organisation will have to submit a CA Certificate stating the centre wise Fees Received from conduct of training programmes.

6. The AO has to mandatorily submit an Affidavit in the specified format as given under Annexure – I.

The formats in which the above stated details are to be provided are enclosed at Annexure I and II. All forms and details under the said Annexure will have to be mandatorily filled in the prescribed form and submitted or else the application will be summarily rejected.

The proposal must be mandatorily submitted with supporting documents in a hard bound manner. Any loose proposal or proposal without supporting documents will be summarily rejected.

Period of Allotment of centre:

Eligible AO/s as stated above shall be allotted such training centre/s (BSDC) for a period of 1 Year from the date of approval of registration of the centre. The period of allotment shall be extended for subsequent years based on performance subject to a maximum of 5 Years, in the first instance. After Five Years it may be further extended on the basis of agreed terms and conditions and the performance of the AO. The first performance review will be conducted in the 9th month from the date of allotment of centre. If the performance is not found to be satisfactory, then the AO shall be de-empanelled for that Centre (BSDC) on completion of 12th month or end of the running batch whichever is later.

Once a BSDC is allotted to an AO (after completion of online registration), it should start the 1st batch within 30 days of state wide launch of Kushal Yuva Program by the BSDM. If the AO fails to do so, the AO will be de-empanelled from that BSDC and the Performance Guarantee for that BSDC shall be forfeited.

The BSDC has to be used primarily for running of KYP program. However, other programs including fee based programs may be run with prior approval of BSDM.

Performance Guarantee (PG):

An AO has to submit for each allotted BSDC, a Performance Guarantee of INR 50,000/- (Indian Rupees Fifty Thousand only) in the form of a Demand Draft drawn from a Scheduled Bank in favour of "CEO, BSDM payable at Patna". In case, the AO fails to submit the required PG for the allotted BSDC, then EMD for that BSDC will be forfeited.

The PGs may also be forfeited if the AO engages itself in unwarranted/undesirable activities i.e. other than the purpose for which such BSDC has been allotted to the AO besides liabilities towards prosecution under appropriate law. The PG will be returned within six months from end of the period of allotment for that

BSDC. In case of extension of period of allotment, the PG will be returned within six months from the end of extended period of allotment for that BSDC.

Performance Review:

The first Performance Review shall be scheduled nine months from the date of registration of that centre. Performance shall be reviewed on the basis of number of certified trainees upon the allotted target (based on capacity). A percentage score shall be calculated by dividing the target achieved by allotted target. Based on the score obtained, a centre would be put in one of the four categories:

Score (%)	Category
86 to 100	"High performance"
71 to 85	"Satisfactory performance"
51 to 70	"Needs Improvement"
<=50	"Poor"

- Score of <=50 shall be treated as Poor performing and will face de-empanelment for that centre and the respective Performance Guarantee shall be forfeited.
- Scores between 51 and 70 shall be treated in the category "Needs improvement". Such centre needs to improve its performance to achieve score of 71 or above within the next 3 months or else face de – empanelment for that centre at the completion of 12 months from the date of registration of that centre or end of the running batch whichever is later
- Scores between 71 and 85 shall be treated in the category "Satisfactory Performance" and Organisation shall be asked to submit a Plan for the centre on how it will move to the category of "High performance".

Other Terms and Conditions:

- BSDM shall provide the space (BSDC) to Organisations on a rental basis. The monthly rental would be as below.

Category of Block	A	B	C	D
Monthly Rent in INR	2400/-	2000/-	1600/-	1200/-

BSDM shall deduct a portion of the Training fee towards rent. An annual increment in the rent subject to a maximum of 10% may be levied as will be decided by BSDM as appropriate.

- The details of BSDC built in infrastructure have been enclosed in Annexure IV. The onus of maintenance of all such infrastructure shall be on the selected AO.
- Training Equipment and all other consumables for training shall be installed / made available by the selected AO in compliance with the details provided in the website www.skillmissionbihar.org.
- Training equipment brought in by the organisation may be taken back by the organisation post the completion of contract period.
- The equipment installed at the training centre shall be primarily used for training as approved by BSDM.
- All operational expenses (eg. for water, electricity etc.) has to be borne by the Applicant Organisation.

(Affidavit on non-judicial stamp paper by Authorized Representative of the AO with his / her dated signature and enterprise seal)

AFFIDAVIT

1. I/We do hereby certify that all the statements made in our proposal in response to the RFP Reference No. BSDM/RFP/04/2016-17 dated 13/08/2016 and in the required attachments are true, correct and complete. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my proposal at any stage besides liabilities towards prosecution under appropriate law.

2. I/We, on behalf of... (Name of the enterprise), with its registered office at .... do hereby declare that the above-mentioned Applicant Organization (AO) is not under a declaration of ineligibility for corrupt and fraudulent practises or for any other reason, whatsoever and has not been blacklisted / debarred by the Government of India or any of its agencies, including public enterprises and or by any State Government or any of its agencies.

3. I/We on behalf of... (Name of the enterprise) do hereby affirm and undertake that we have carefully read and understood the whole RFP documents and will unconditionally abide by all the terms and conditions given in the RFP document vide reference No. BSDM/RFP/04/2016-17 dated 13/08/2016.

4. I/We do not have any conflict of interest which materially affects the fair competition and is disadvantageous to other applicants. We undertake to observe the laws against fraud and corruption, including bribery, in force in India.

For and on behalf of (Organisation name):

Signature:
Name:
Designation:
Date:
(Organisation Seal)

Formats for submission of Proposal

- TECH 1 – Power of Attorney
- TECH 2A and 2B – Firm Overview & Application Parameters
- TECH 3 - Eligibility Related Information
- TECH 4 – CA Certificate for Financial Capability for FYs 2013-14 and 2014-15
- TECH 5 – Self Certificate for No. of Candidates Trained in last three FYs i.e. in FY 2013-14, FY 2014-15 and FY 2015-16
- TECH 6 – CA Certificate for Centers (in case of fee based model for last three FYs i.e. in FY 2013-14, FY 2014-15 and FY 2015-16
- TECH 7 – Self Certificate for Operated/ Running Centres in last three FYs i.e. in FY 2013-14, FY 2014-15 and FY 2015-16

TECH 1

Format for Power of Attorney for Signing of Application (To be executed on Rs 100/= stamp paper)

Know all men by these presents that We………………………………………. ……… ……… ……………………….
(Name of the AO and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr/ Ms (name) ………………………………………………………… son/daughter/wife of ……………………………………………………………and presently residing at ……………………………………………………… who is presently employed with us and holding the position of ………………………………………… as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal "for allotment of Block Skill Development Center/s (BSDC) in which the space will be allotted by BSDM to suitable Applicant Organisations (AO/s) based on transparent criteria for setting up the infrastructure for training of Kushal Yuva Program (KYP)". The attorney is fully authorized for providing information/ responses to the BSDM, representing us in all matters before the BSDM and generally dealing with the BSDM in all matters in connection with or relating to or arising out of our proposal for the said allotment.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, …………………………………………………………, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS …………DAY OF ………………………

For …………………………………;

(Signature, name, designation and address)

Accepted

……………………………………………
(Signature)
(Name, Title and Address of the Attorney)

Witnesses: 1. _____ 2. _____

Notes:
The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed

TECH 2A: Firm Overview & Application Parameters

Name and Details of the Applicant Organisation and Authorized Representative	
Name of Applicant Organisation	
Organization Type: Proprietorship, Partnership Firm, Company, Society, Trust	
Registered Address	
Correspondence Address	
Mobile	
Email	
Website	
Whether blacklisted by any Govt./semi-Govt. organization (If yes, by whom)	
Affidavit in the specified format as given under Annexure – I (Yes/No):	
Name of Authorized Representative	
Designation	
Mobile	
Email	
Total Number of BSDC/s applied for (For example: 1 or 2 or 3 or .... 12)	
A single Demand Draft has to be submitted for all the BSDC/s applied for as EMD	DD Amount: DD No: Drawn on (Bank Name):

TECH 2B: Application details:

Sl. No.	District	Name of the Block (in which the AO is applying for BSDC allotment)	Category (A/ B/C /D)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

TECH 3
Eligibility Related Information

Eligibility Parameter	Value & Supporting Document	Page No(s) at which attached
	(to be filled and submitted mandatorily, or else, the application shall be rejected)	(to be filled mandatorily, or else, the application shall be rejected)
The AO/s must be registered on or before 31.03.2013.	Registration Date: __ / __ / _____ Certificate of Incorporation/ Registration documents as specified under Eligibility Criteria Point 1.	
Minimum Annual Turnover of at least INR 100.00 Lakh in each of the last two financial years (FY 2013-14 and FY 2014-15) out of which at least INR 10.00 Lakh in each of the last two financial years (FY 2013-14 and FY 2014-15) should be from conducting training programs.	Total Turnover in FY 2013-14: INR _____/- Total Turnover in FY 2014-15: INR _____/- (Submit Audited Financial Statements for FYs 2013-14 and 2014-15) Turnover from conducting Training Programs: In FY 2013-14: INR _____/- In FY 2014-15: INR _____/- (Submit CA certificate as per TECH 4)	
Net Worth as on 31.03.2015	Net Worth as on 31.03.2015: INR _____/- (Audited Financial Statements for FY 2014-15 and CA certificate as per TECH 4)	

Eligibility Parameter	Value & Supporting Document (to be filled and submitted mandatorily, or else, the application shall be rejected)	Page No(s) at which attached (to be filled mandatorily, or else, the application shall be rejected)

Past Training Capability:
 	
Must have trained at least 600 candidates on a consolidated basis during the last three financial years (FY 2013-14, FY 2014-15 and FY 2015-16)
	Total No. of Candidates trained during the last three financial years (FY 2013-14, FY 2014-15 and FY 2015-16): _____
	
	In case the AO has implemented or is implementing Govt. / PSU / NSDC / Any other donor agency funded skill development program, then provide the following:
	
	   a. Submit Self-Certificate as per Tech 5 and
	   b. Valid Work Order / Sanction Letter from the Funding Agency (Govt. / PSU / NSDC / Any other donor agency) stating that the organisation has been sanctioned a particular skill development project and that they have trained / are training candidates as on date of submission of the Application.
	
	OR
	
	In case the AO has implemented or is implementing only fee based skill development program (wherein the candidate pays the fees), then provide the following:
	
	   a. Submit Self-Certificate as per Tech 5 and
	   b. CA certificate as per TECH 6
	
	OR
	
	In case the AO has implemented or is implementing fee based skill development program (wherein the candidate pays the fees) and also Govt. / PSU / NSDC / Any other donor agency funded skill development program then	

Eligibility Parameter	Value & Supporting Document (to be filled and submitted mandatorily, or else, the application shall be rejected)	Page No(s) at which attached (to be filled mandatorily, or else, the application shall be rejected)

	provide the following:
	
	   a. Submit Self-Certificate as per Tech 5 (collectively for both type of trainings),
	   b. Valid Work Order / Sanction Letter from the Funding Agency (Govt. / PSU / NSDC / Any other donor agency) stating that the organisation has been sanctioned a particular skill development project and that they have trained / are training candidates as on date of submission of the Application and
	   c. CA certificate as per TECH 6	

Must have a track record of operating / running a minimum of 2 centres in the last 3 Financial Years (FY 2013-14, FY 2014-15 and FY 2015-16)	Total No. of training centers operated during the last three financial years (FY 2013-14, FY 2014-15 and FY 2015-16): _____
	
	In case the AO has implemented or is implementing Govt. / PSU / NSDC / Any other donor agency funded skill development program, then provide the following:
	
	   a. Submit Self-Certificate as per Tech 7 and
	   b. Valid Work Order / Sanction Letter from the Funding Agency (Govt. / PSU / NSDC / Any other donor agency) stating that the organisation has been sanctioned a particular skill development project.
	
	OR
	
	In case the AO has implemented or is implementing only fee based skill development program (wherein the candidate pays the fees),	

Eligibility Parameter	Value & Supporting Document (to be filled and submitted mandatorily, or else, the application shall be rejected)	Page No(s) at which attached (to be filled mandatorily, or else, the application shall be rejected)

	then provide the following:
	
	   a. Submit Self-Certificate as per Tech 7 and
	   b. CA certificate as per TECH 6
	
	OR
	
	In case the AO has implemented or is implementing fee based skill development program (wherein the candidate pays the fees) and also Govt. / PSU / NSDC / Any other donor agency funded skill development program then provide the following:
	
	   a. Submit Self-Certificate as per Tech 7 (collectively for both type of trainings),
	   b. Valid Work Order / Sanction Letter from the Funding Agency (Govt. / PSU / NSDC / Any other donor agency) stating that the organisation has been sanctioned a particular skill development project and
	   c. CA certificate as per TECH 6	

TECH 4
CA Certificate: (On the CA Firm's Letter Head)

We certify the below mentioned details for the _____ (Applicant Organization Name):

S.No.	Financial Year	Turnover (in INR) *Please put absolute figures i.e. not in Thousand/Lakh/Crore etc.	
		Total	From conducting Training Programs
1	2013-14		
2	2014-15		

Net worth as on 31.03.2015 (in INR): INR _____ /-

(Signature & Seal)
Name:
Membership No.:
Date:

TECH 5

Self-Certificate

"On the Letter Head of the Organization"

Ref. No.:   Date:

This is to certify that we have trained _____ candidates during the last three financial years (i.e. for FY 2013-14, 2014-15 and FY 2015 -16) and the details are as follows:

SI. No.	Name of Program	Funding Agency (Govt. / PSU / NSDC / Any other donor agency / Fee based)	Mention Location (State and District)	No. of candidates trained in last two financial years			Work Order / Sanction Letter
				FY 2013-14	FY 2014-15	FY 2015-16	
1							Work order / Sanction Letter submitted on Page No. ____
2							Work order / Sanction Letter submitted on Page No. ____
3...							Work order / Sanction Letter submitted on Page No. ____
	Total						

*Insert rows where applicable.

Signature:

Name:

Designation:

(Organisation Seal)

TECH 6
CA Certificate: (On the CA Firm's Letter Head)
{Applicable for fee based programme only}

We certify the below mentioned details for the _____ (Applicant Organization Name).

Sl. No.	Centre Name and Address	Courses offered	No. of Candidates trained		
			FY 2013-14	FY 2014-15	FY 2015-16
1					
2					
3....					

* Insert rows where applicable.

(Signature & Seal)
Name:
Membership No.:
Date:

TECH 7

Self-Certificate

"On the Letter Head of the Organization"

Ref. No.:   Date:

This is to certify that we have operated/ or running _____ centres during the last three financial years (FY 2013-14, FY 2014-15 and FY 2015 -16)

Sl. No.	Center Name & Address	Name of Program	Funding Agency (Govt. / PSU / NSDC / Any other donor agency / Fee based)	Status (Running / Not Running)
1				
2				
3				
4				
5..				

* Insert rows where applicable.

Signature:

Name:

Designation:

(Organisation Seal)

SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
		District Wise Block List According To Their Grading			
1	**Araria**	Araria Sadar	Forbesganj	Bhargama	
				Jokihat	
				Kursakanta	
				Narpatganj	
				Palasi	
				Raniganj	
				Sikti	
Total No. Of Blocks	**9**	**1**	**1**	**7**	**0**
2	**Aurangabad**	Aurangabad Sadar	Barun	Rafiganj	Deo
			Daud Nager	Nabinager	Haspura
			Kutumba	Goh	
			Madanpur		
			Obra		
Total No. Of Blocks	**11**	**1**	**5**	**3**	**2**
3	**Banka**	Banka Sader		Amarpur	
				Barahat	
				Belhar	
				Bounsi	
				Chandan	

				District Wise Block List According To Their Grading		
SI No	**District**	**Grade -A**	**Grade -B**	**Grade -C**	**Grade -D**
				Dhoraiya	
				Fullidumar	
				Katoriya	
				Rajoun	
				Shambhuganj	
Total No. Of Blocks	**11**	**1**	**0**	**10**	**0**
4	**Begusarai**	Begusarai Sader	Bachwara	Bhagawanpur	
			Bakhri	Birpur	
			Balia	Cheria Bariyarpur	
			Barauni	Chhourahi	
			Matihani	Dandari	
			Teghra	Garhpura	
				Khodabandpur	
				Mansurchak	
				Navkothi	
				Sahebpur Kamal	
				Samho-Akaha-Kurha	
Total No. Of Blocks	**18**	**1**	**6**	**11**	**0**
5	**Bhabhua**	Bhabhua Sadar	Durgawati	Nuawon	Adhaura
			Mohania	Ramgarh	Bhagwanpur
			Kudra	Rampur	Chand
				Chainpur	
Total No. Of Blocks	**11**	**1**	**3**	**4**	**3**

		District Wise Block List According To Their Grading			
SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
6	**Rohtas**	Sasaram Sadar	Bikramganj	Akorhigola	
			Dawath	Chenari	
			Dehri	Dinara	
			Sheosagar	Karakat	
				Kargahar	
				Kochas	
				Nasriganj	
				Nauhatta	
				Nokha	
				Rajpur	
				Rohtas	
				Sanjhauli	
				Surajpura	
				Tilouthu	
Total No. Of Blocks	**19**	**1**	**4**	**14**	**0**
7	**Bhojpur**	Ara Sadar	Bihiya	Agioan	Sahar
			Charpokhri	Barhara	Sandesh
			Jagdishpur	Garhani	Tarari
			Koilwar		
			Piro		
			Shahpur		
			Udwantnagar		
Total No. Of Blocks	**14**	**1**	**7**	**3**	**3**

	District Wise Block List According To Their Grading				
Sl No	**District**	**Grade -A**	**Grade -B**	**Grade -C**	**Grade -D**
8	**Buxar**	Buxar Sadar	Brahmpur	Chakki	
			Dumraon	Chausha	
				Chaugain	
				Itarhi	
				Kesath	
				Nawanagar	
				Rajpur	
				Simari	
Total No. Of Blocks	**11**	**1**	**2**	**8**	**0**
9	**Darbhanga**	Darbhanga Sadar	Benipur	Alinagar	
			Biraul	Baheri	
				Gaura Bauram	
				Ghanshyampur	
				Hanuman Nagar	
				Hayaghat	
				Jale	
				Keoti	
				Kiratpur	
				Kusheswar Asthan	
				Kusheswar Asthan East	
				Manigachhi	
				Singhwara	
				Tardih	

	District Wise Block List According To Their Grading				
SI No	**District**	**Grade -A**	**Grade -B**	**Grade -C**	**Grade -D**
				Bahadurpur	
Total No. Of Blocks	**18**	**1**	**2**	**15**	**0**
		Motihari	Areraj	Adapur	
			Chakia	Banjariya	
			Kalyanpur	Chhauradano	
			Kesaria	Chiraiya	
			Kotwa	Dhaka	
			Madhuban	Ghorasahan	
10	**East Champaran**		Mehsi	Harsiddhi	
			Pakaridayal	Paharpur	
			Piprakothi	Patahi	
			Raxaul	Phenhara	
			Turkauliya	Ramgarhwa	
			Bankatwa	Sangrampur	
				Sugauli	
				Tetaria	
Total No. Of Blocks	**27**	**1**	**12**	**14**	**0**
		Gaya Sadar	Amas	Atri	Banke Bazar
		Manpur	Barachatti	Fatehpur	Dumariya
		Bodh Gaya	Belaganj	Guraru	Imamganj
11	**Gaya**		Dobhi	Gurua	Mohra
			Sherghatti	Khizar Sarai	Neemchak Bathani
			Tekari	Konch	

	District Wise Block List According To Their Grading				
SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
			Wazirganj	Mohanpur	
				Paraiya	
				Tankuppa	
Total No. Of Blocks	**24**	**3**	**7**	**9**	**5**
12	**Gopalganj**	Gopalganj Sadar	Kuchaikot	Bhore	
			Kateya	Manjha	
			Hathua	Uchkagaon	
			Thawe	Vijaipur	
				Barauli	
				Baikunthpur	
				Phulwaria	
				Panchdevari	
				Sidhwalia	
Total No. Of Blocks	**14**	**1**	**4**	**9**	**0**
13	**Jamui**	Jamui Sadar	Chakai	Barhat	
			Jhajha	Gidhaur	
				Asalam Nagar Aliganj	
				Khaira	
				Laxmipur	
				Sikandra	
				Sono	
Total No. Of Blocks	**10**	**1**	**2**	**7**	**0**

District Wise Block List According To Their Grading					
SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
14	**Jehanabad**	Jehanabad Sadar	Makhdumpur	Ghoshi	
				Hulasgunj	
				Kako	
				Modanganj	
				Ratni Faridpur	
Total No. Of Blocks	**7**	**1**	**1**	**5**	**0**
15	**Katihar**	Katihar Sadar	Barsoi	Amdabad	
			Korha	Azamnagar	
				Balrampur	
				Barari	
				Dandkhora	
				Falka	
				Hasanganj	
				Kadwa	
				Kursela	
				Manihari	
				Mansahi	
				Pranpur	
				Sameli	
Total No. Of Blocks	**16**	**1**	**2**	**13**	**0**
16	**Khagaria**	Khagaria Sadar	Mansi	Allouli	
				Beldaur	
				Chautham	

District Wise Block List According To Their Grading					
Sl No	District	Grade -A	Grade -B	Grade -C	Grade -D
				Gogari	
				Parbatta	
Total No. Of Blocks	7	1	1	5	0
17	**Kishanganj**	Kishanganj Sadar		Bahadurganj	
				Dighalbank	
				Kochadhaman	
				Pothia	
				Terhagachh	
				Thakurganj	
Total No. Of Blocks	**7**	**1**	**0**	**6**	**0**
18	**Madhepura**	Madhepura Sadar	Murliganj	Alamnagar	
			Sigheshwarsthan	Bihariganj	
			Uda Kishanganj	Chausa	
				Ghailadh	
				Gamharia	
				Gualpara	
				Kumarkhand	
				Puraini	
				Shankarpur	
Total No. Of Blocks	**13**	**1**	**3**	**9**	**0**
19	**Madhubani**	Rahika	Phulparas	Khutauna	

SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
**District Wise Block List According To Their Grading**				
			Ghoghardiha	Laukahi	
			Pandaul	Rajnagar	
			Benipatti	Khajauli	
			Lakhanaur	Kaluahi	
			Jhanjharpur	Babubarhi	
			Andharathari	Madhwapur	
			Jainagar	Harlakhi	
				Bisfi	
				Madhepur	
				Basopatti	
				Ladania	
Total No. Of Blocks	**21**	**1**	**8**	**12**	**0**
20	**Munger**	Munger Sadar	Dharahara	Bariyarpur	
			Jamalpur	Tetiya Bamber	
			Haveli Kharagpur	Asarganj	
			Tarapura	Sangarampur	
Total No. Of Blocks	**9**	**1**	**4**	**4**	**0**
21	**Muzafferpur**	Mushahari	Sahebganj	Paroo	
			Motipur	Aurai	
			Saraiya	Katara	
			Kurhani	Muraul	
			Kanti	Bandra	

District Wise Block List According To Their Grading					
Sl No	**District**	**Grade -A**	**Grade -B**	**Grade -C**	**Grade -D**
			Marwan		
			Minapur		
			Bochahan		
			Gaighat		
			Sakra		
Total No. Of Blocks	**16**	**1**	**10**	**5**	**0**
22	**Nalanda**	Biharsharif Sadar	Ekangarsarai	Asthawan	
			Noorsarai	Sarmera	
			Harnaut	Rahui	
			Hilsa	Ben	
			Islampur	Bind	
			Chandi	Parwalpur	
			Rajgir	Katrisarai	
			Silao	Karai Parsurai	
				Nagarnausa	
				Tharthari	
				Giriyak	
Total No. Of Blocks	**20**	**1**	**8**	**11**	**0**
23	**Nawada**	Nawada Sadar	Rajauli	Akbarpur	
			Hisua	Sirdala	
				Kowakole	
				Pakaribarawan	
				Warsaliganj	

District Wise Block List According To Their Grading					
SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
				Kashichak	
				Nardiganj	
				Roh	
				Meskaur	
				Govindpur	
				Narhat	
Total No. Of Blocks	**14**	**1**	**2**	**11**	**0**
		Patna Sadar	Bakhtiarpur	Dulhin Bazar	Belchhi
		Phulwari Sharif	Barh	Naubatpur	Ghoswari
		Danapur	Bihta	Sampatchak	
			Dhanarua		
			Fatuha		
			Khusrupur		
24	**Patna**		Maner		
			Masaurhi		
			Mokama		
			Paliganj		
			Pandarak		
			Punpun		
			Athmalgola		
			Bikram		
			Daniyawaan		
Total No. Of Blocks	**60**	**15**	**15**	**15**	**15**
25	**Purnea**	Purnia Sadar	Banmankhi	Amour	

SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
District Wise Block List According To Their Grading					
			Dhamdaha	Baisa	
			Rupouli	Baisi	
				Barhara Kothi	
				Bhawanipur	
				Dagarua	
				Jalalgarh	
				Krityanandnagar	
				Kasba	
				Srinagar	
Total No. Of Blocks	**30**	**10**	**10**	**10**	**0**
26	**Samastipur**	Samastipur Sadar	Pusa	Kalyanpur	Bithan
			Tajpur	Warisnagar	
			Morwa	Sarairanjan	
			Patori	Mohanpur	
			Dalsingsarai	Mohiuddinnagar	
			Ujiyarpur	Vidyapatinagar	
			Rosera	Bibhutipur	
			Jitwarpur	Shivajeenagar	
				Singhia	
				Hasanpur	
Total No. Of Blocks	**40**	**10**	**10**	**10**	**10**
27	**Saran**	Chapra Sadar	Baniyapur	Lahladpur	

SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
District Wise Block List According To Their Grading					
			Jalalpur	Nagra	
			Ekma	Maker	
			Manjhi	Panapur	
			Rivilganj	Ishuapur	
			Garkha		
			Marhourah		
			Amnour		
			Mashrakh		
			Taraiyan		
			Parsa		
			Dariyapur		
			Dighwara		
			Sonepur		
Total No. Of Blocks	**42**	**14**	**14**	**14**	**0**
28	**Sitamarhi**	Dumra	Belsand	Parsauni	Choraut
			Runnisaidpur	Bairgania	Bokhra
			Riga	Suppi	
			Majorganj	Parihar	
			Bathnaha	Nanpur	
			Sonbarsa		
			Sursand		
			Bajpatti		
			Pupri		
Total No. Of Blocks	**36**	**9**	**9**	**9**	**9**

SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
District Wise Block List According To Their Grading					

SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
29	**Sheohar**		Sheohar	Purnahiya	Piprahi
				Tariyani	
				Dumrikatasari	
Total No. Of Blocks	**9**	**0**	**3**	**3**	**3**
30	**Arwal**		Arwal	Sonbhadra Banshi Suryapur	
			Kaler	Karpi	
				Kurtha	
Total No. Of Blocks	**6**	**0**	**3**	**3**	**0**
31	**Siwan**	Siwan Sadar	Jeeradei	Andar	
			Guthani	Siswan	
			Pachrukhi	Goreakothi	
			Darauli	Bhagwanpur	
			Mairwa	Hussainganj	
			Duraundha	Barharia	
			Basantpur	Raghunathpur	
			Maharajganj	Lakri Nabiganj	
				Hasanpura	
				Nautan	
Total No. Of Blocks	**30**	**10**	**10**	**10**	**0**
32	**Shekhpura**		Shekhpura	Barbigha	
			Ariari	Shekhopur Sarai	

District Wise Block List According To Their Grading					
Sl No	District	Grade -A	Grade -B	Grade -C	Grade -D
				Chewara	
				Ghat Kusumba	
Total No. Of Blocks	**8**	**0**	**4**	**4**	**0**
33	**Bhagalpur**	Bhagalpur Sadar	Kahalgaon	Bihpur	
			Nathnagar	Gauradih	
			Navgachhia	Gopalpur	
			Pirpainty	Ishmailpur	
			Sabour	Kharik	
			Sultanganj Purushottam (Thana Road)	Narayanpur	
				Rangra Chowk	
				Shahkund	
				Sanhoula	
Total No. Of Blocks	**16**	**1**	**6**	**9**	**0**
34	**Supaul**	Supaul Sadar	Nirmali	Marauna	
			Trivenganj	Kishanpur	
				Saraigarh	
				Pipra	
				Basantpur	
				Raghopur	
				Pratapganj	
				Chhatapur	

	District Wise Block List According To Their Grading				
SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
Total No. Of Blocks	24	8	8	8	0
35	**Vaishali**	Hajipur Sadar	Bidupur	Sahdei	Raghopur
			Lalganj	Patepur	Paterhibelsa
			Vaishali	Rajapakar	Chehrakala
			Bhagwanpur	Desri	
			Mahnar		
			Mahua		
			Jandaha		
			Garaul		
Total No. Of Blocks	32	8	8	8	8
36	**West Champaran**	Bettiah Sadar	Bagaha 1	Madhuban	Thakaraha
			Bagaha 2	Gaunaha	Mainatand
			Ramnagar	Jogapatti	Bhitaha
			Narkatiaganj	Majhaulia	
			Sikta	Bairiya	
			Lauriya	Piprasi	
			Chanpatia		
			Nautan		
Total No. Of Blocks	32	8	8	8	8
37	**Saharsa**	Kahara	Sonbarsa	Sattar Katiya	

District Wise Block List According To Their Grading					
SI No	District	Grade -A	Grade -B	Grade -C	Grade -D
			Simri Bakhtiyarpur	Saur Bazar	
				Patarghat	
				Mahishi	
				Nauhatta	
				Salkhua	
				Banma Itahri	
Total No. Of Blocks	21	7	7	7	0
38	**Lakhsarai**		Lakhisarai	Chanan	
			Barahiya	Hailsi	
			Suryagarha	Piparia	
				Ramgarh Chowk	
Total No. Of Blocks	8	0	4	4	0

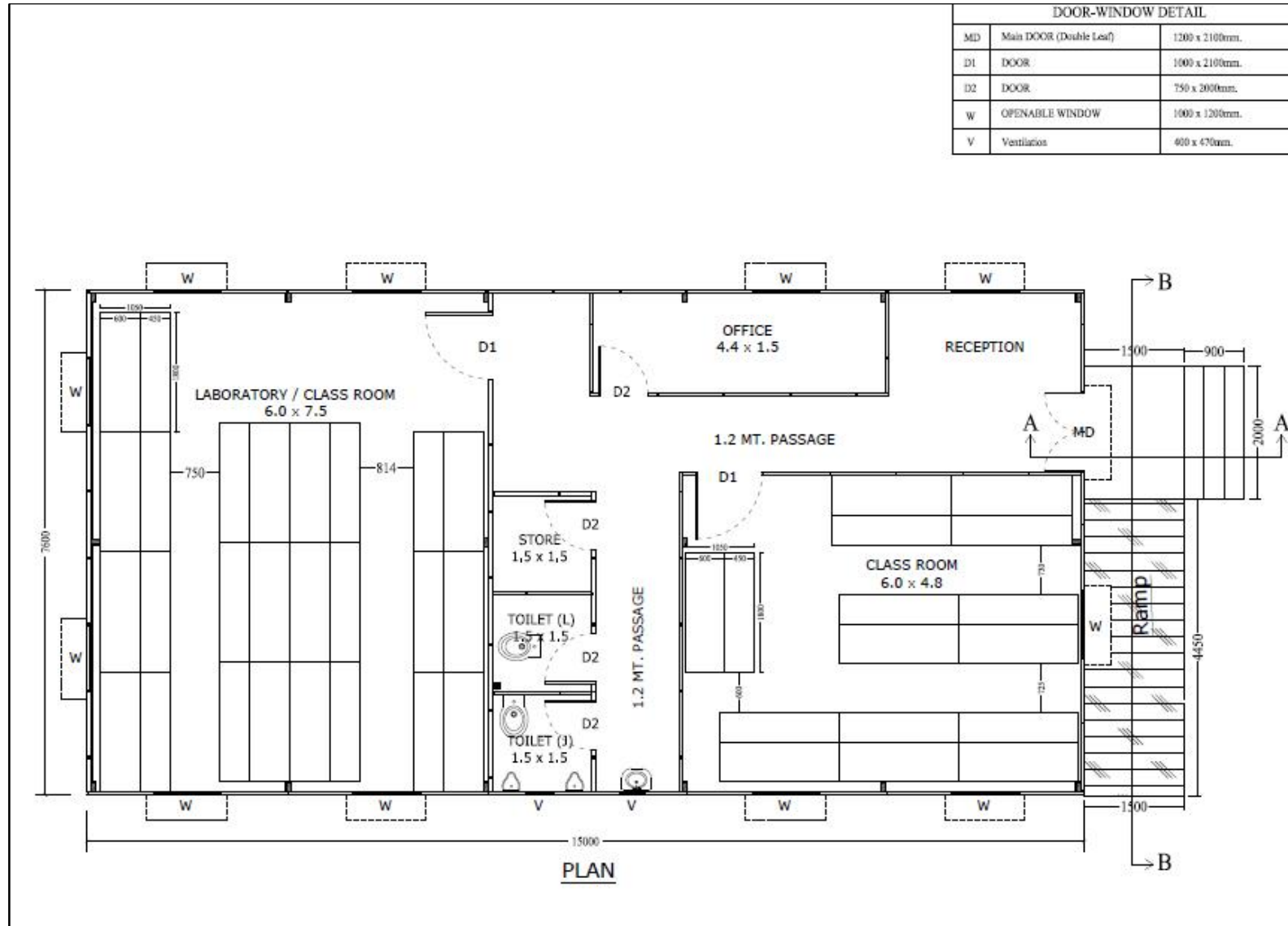Details of BSDC infrastructure and layout plan for North Bihar BSDCs and South Bihar BSDCs

The inbuilt infrastructure of a BSDC will be as below:-

Particulars	BSDCs of North Bihar Districts	BSDCs of South Bihar Districts
Built Up area	1200sq.feet	1200sq.feet
Laboratory / Class Room	484 sq. feet (1 no.)	360 sq. feet (1 no.)
Class Room	310 sq. feet (1 no.)	345sq. feet (1 no.)
Seating desks	54 nos.	60 nos.
Office Room	70sq.feet (1 no.)	60 sq. feet (1 no.)
Reception cum Counselling area	Open Area	Open Area
Store room	25sq.ft. (1 no.)	25 sq. ft (1 no.)
Electrical points	Sufficient electrical points	Sufficient electrical points
Electrical wiring	Through conduits of proper specifications	Through conduits of proper specifications
LAN wiring	Only conduits of proper specifications have been provided. Wiring has to be done by the allottee	Only conduits of proper specifications have been provided. Wiring has to be done by the allottee
OHT	1000 ltrs	1000 ltrs
Wash basin	1 no.	1 no.
Toilets	2 nos. (25 sq.ft. each)	2 nos. (25 sq.ft. each)

> North Bihar Districts will consist of districts falling North of Ganges.
> South Bihar Districts will consist of districts falling South of Ganges.

BSDC - North Bihar Layout

DOOR-WINDOW DETAIL

MD	Main DOOR (Double Leaf)	1200 x 2100mm.
D1	DOOR	1000 x 2100mm.
D2	DOOR	750 x 2000mm.
W	OPENABLE WINDOW	1000 x 1200mm.
V	Ventilation	400 x 470mm.

OFFICE
4.4 x 1.5

RECEPTION

LABORATORY / CLASS ROOM
6.0 x 7.5

D1

D2

1.2 MT. PASSAGE

MD

STORE
1.5 x 1.5

D2

CLASS ROOM
6.0 x 4.8

TOILET (L)
1.5 x 1.5

D2

1.2 MT. PASSAGE

Ramp

TOILET (J)
1.5 x 1.5

D2

D1

W

15000

7600

4450

1500

900

2000

1500

750

814

PLAN

BSDC - South Bihar Layout

SCHEDULE OF DOORS AND WINDOWS

SL NO.	TYPE	WIDTH	HEIGHT	LINTEL	SILL	TOTAL NO'S
1.	D	5'-0"	7'-0"	7'-0"	0'-0"	01
2.	D (SLIDING)	3'-6"	7'-0"	7'-0"	0'-0"	01
3.	D1	3'-6"	7'-0"	7'-0"	0'-0"	02
4.	D2	2'-6"	7'-0"	7'-0"	0'-0"	04
1.	W	3'-6"	4'-0"	7'-0"	3'-0"	09
2.	W1	2'-0"	2'-0"	7'-0"	5'-0"	06

48'-0"

LABORATORY / CLASS ROOM (30 NO'S) 15'-2"X24'-2"

OFFICE 15'-3"x4'4" (30NO'S)

RECEPTION 9'-0"X4'4"

VERENDAH 5'-6"x6'3"
DN

4'-0" WIDE PASSAGE

SLIDING TYPE

1'-6" LVL

± 0'-0" LVL

CLASS ROOM (30 NO'S) 23'-3"x15'-4"

STORE 5'-0"x5'0"

RAMP SLOPE 1:12

TOILET(M) 4'-0"x6'6"

TOILET(F) 4'-0"x6'6"

25'-0"

2'-6"

2'-4"   2'-4"

1'-7"

6'

3'

2'

2'-8"

2'-6"

2'-6"

LAYOUT OF TRAINING CENTRE
TOTAL AREA - 1200.00 SQFT (111.53 SQMT)

FURNITURE ARRANGEMENT-ALT 1
(WITHOUT BACK REST 30 NOS IN EACH ROOM)