## Centre Visit Report

| of scheme/ Program |  |  |  |
|---|---|---|---|
| P/Domain/PMKVY/RTD/RPL/BSCFA) |  |  |  |

| ame of the Centre: |  | Centre Code: |  |
|---|---|---|---|
| Block: | District: | Date of Visit: |  |
| Visited by (Name): |  | Designation: |  |
| Address on Portal |  |  |  |

| Sector (other than KYP and BS-CFA) |  | Job Role (other than KYP and BS-CFA) |  |
|---|---|---|---|

| Sl. No. | Check Point | Availability as per Visit (Y/N)/ (Number) | Remarks if any |
|---|---|---|---|
| 1 | Center was open at the time of visit |  |  |
| 2 | Batch was running at the time of visit |  |  |
| 3 | The centre is running at the approved address on Portal |  |  |
| 4 | Availability of Class Room area as per norm. |  |  |
| 5 | Availability of Lab Room area as per norm. |  |  |
| 4 | Approved Centre coordinator present. |  |  |
| 5 | Number of Approved Learning Facilitators/ TOT Passed Trainer as per Portal, Present at Center |  |  |
| 6 | Number of candidates present at the time of visit. |  |  |
| 7 | Approved Centre coordinator present. |  |  |
| 8 | Availability of biometric device as prescribed |  |  |
| 9 | Irregularity or impersonation report, if any, through physical checking of all 10 finger impressions of at least 10 candidates or maximum. |  |  |
| 10 | Availability of functional CCTV/ IP based Camera and last 7 days recording available at centre. |  |  |
| 11 | Availability of Equipment's as per course. |  |  |
| 12 | Operational LCD/ Projector available. |  |  |
| 13 | Availability of Power back-up: functional On-line UPS. |  |  |
| 14 | Internet Available. |  |  |
| 15 | Visiting Register available. |  |  |
| 16 | Availability of Drinking Water Facility. |  |  |
| 17 | Separate functional Toilets available |  |  |
| 18 | Reception available. |  |  |
| 19 | Signage/Banner mandated by Department, BSDM or any other regulatory entity are in place. |  |  |
| 20 | **Overall satisfied with the center** |  |  |

**Verification Officer's Name, Designation & Sign**

SDC representatives Name, Designation & Sign

*Important Instructions:

1- Please download approved SDC report before verification
2- Verify Tools and Equipment's with Excel file uploaded on Portal for each course is being run at the centre.